

Monday August 1st, 2022 NCTTA BOD mtg

In attendance: Willy Leparulo (WL), Tae Kim (TK), Stephanie Shih (SS), Randy Kendle (RK), James Wang (West RD), Jay Lu (JL), Cyrus Aga (Development fund), Jenna Kiyasu (JK)

Missing: Joe Wells (JEW)

Mtg Minutes from Sunday July 24th approved 5-0-0 (2 non votes)

More Budget Chat (Everyone)

- Updated the budget from recent motions to increase fees and decrease fees
- Will separate the miscellaneous area into storage line item and others
- Addressing World University games money: BOD and Fund committee made a 50% decision
- Donations from Alumni, NCTTA staff via their work places to help budget via BOEING, Google, etc. —>Alumni Committee should be doing this...

https://docs.google.com/spreadsheets/d/11IB7mgtHhmr-Z9Dh8B9ss_4vUFk2mIK2O5ZAp03wZ0A/edit?usp=sharing

ACTION ITEM: Cyrus Aga will look into transposing information from LinkedIn via where everyone works to see to take advantage of this area

Regional Director Budget (Everyone)

- Strategies to better control it, maybe using methods to incentivize them vs just an open checkbook?
- need to have a notice sent to all NCTTA staff to work together on this budget with a consequence if we run over we won't reimburse
- <https://docs.google.com/spreadsheets/d/13ftPd4eJ9gTQ33pa2dxJZjsbXCJJgIXtv5BRYvsa5hY/edit?usp=sharing>

RD/DD: who is returning, who is not?

- Keith Lam (Great Lakes RD), PNW maybe, Socal East maybe

RD/DD Training: when is that happening?

- Last week in August

- ACTION ITEM: Jay Lu prepare training

NCTTA App—Fall 2022 Registration (Tae and Tech committee)

- Last year at this time we were behind, we didn't have any functioning registration but thanks to Tae who was able to create it in a couple of weeks we had something
- There was not time for adequate training or promotion
- Tae says to let him know when—ACTION ITEM: WL

Harassment prevention

- Language for it?
- Where to put it? in our bylaws but a mention in our Rules/Regulations pointing to Bylaws
- Tying it to code of conduct preferred
- STeph/Jenna will work on this for mid August

Mtg Adjourned: 10:39pm

Thursday August 4th; 9:30pm to 11pm; NCTTA BOD mtg

In attendance: Willy Leparulo (WL), Jenna Kiyasu (JK), Joe Wells (JEW), Stephanie Shih (SS), Randy Kendle (RK), Tae Kim (TK)—NO SHOW, Brandon Lawrence (BL), Danny Yip (West RD), James Wang (West RD), Jay Lu (JL)

Monday August 1st mtg minutes 4-0-1 (2 non votes)

Budget Discussion

Discussion about how to make the budget better

- zero out championship team financial aid and it could be something to be asked for GFM in theory too—ACTION ITEM: update Championship website and CHampionship handbook

- Nationals Miscellaneous is 30k and if we can control that this is the key— **ACTION ITEM**: look at past budgets "National misc" to see what is there
- Spend less on trophies—hard to ship back, probably a smaller trophy would be cheaper too; look at 3D printing trophies or going local saving on shipping. Removing the 8 medals we give at the NCTTA Champs Coed and Women **ACTION ITEM**: get BOD list of trophies, give to Logan Zimmerman to see if he can bill lower

Tournament Meals and potentially a decision?

- <https://nctta.basecamphq.com/projects/1222793-executive-board/posts/113861556/comments>
- Removing meals for student athletes, removing meals for everyone, or what?
- The issue of keeping our student athletes in one place, maybe falls on coach even more?

Motion: To remove athlete lunches for the 2023 Championships

Proposed by WL

Second: Jenna Kiyasu

Motion 6-0-0

ACTION ITEM: Joe will touch base with Round Rock Sports Center for a vendor fee for food trucks? Food/meals for the volunteers is still a thing but it would need to go up potentially. Discussion about offering more choices or not.

- It is probably a no, students can do uber eats, door dash, find food nearby, it allows for coaches, team captains to coordinate this "responsibility"; we need to place in our Athlete handbook, website
- door dash non for profit discount for a board meeting or something

Messaging to NCTTA staff and members

Internal and External Messaging—normally WL sends out a message to welcome everyone back, 2 groups (NCTTA staff and NCTTA member schools (coaches, students))

-ask BOD how to do it: **ACTION ITEM**: WL work on the messaging (internal and external)

Discussion about whether this is an emergency fund or just used for the 5 buckets. The thought is that it is just for the 5 buckets vs emergency funds

- Coaching
- Champs
- WUG

- Scholarships
- Alumni affairs

ACTION ITEM: WL to ask Nelson/Thomas who have access to Anonymous donor and start of GFM to see what happens in later years after the doubling the match is completed; see what this is? Is this an operational fund in the future?

Donations from Alumni

- Speaking about the concept of employee match, do we have to tell these Alumni on how to do it, ie do the research for it?
- Steph says there will be a huge range of company matching
- Steph/Jenna says don't do it manually the input of information, WL argues that no one else is here to do it, it has to be done. They state an easier way to do it through a code.

ACTION ITEMS: Graphic advertising for positions that we are missing (Alumni Chair, Recruitment committee, DD positions)—Cedric

Athlete Shirts (Tae and Joe)

- JEW states that this area would be very difficult given the situation we are in. It could be used for revenue, but it has its added challenges with additional volunteers and manpower. May not sell all the shirts.
- BOD agreed that given the current financial landscape this is not something we will do this year

Sponsorship Updates

Discussion about potential sponsorship and JEW is in conversations with different sponsors and organizations still. Supply chain issues are causing major issues with everyone however.

Balls are needed for league, regionals, and champs still.

Streaming Discussion

- Any update with Gerford
- Have Tae talk about his vision for regionals and what we can do to help that vision along
- ACTION ITEM: WILLY to put up Joe thing on Tae's radar

Mtg Adjourned

NCTTA Board of Directors Meeting - August 7, 2022

Present: Willy Leparulo (WL), Jay Lu (JL), Stephanie Shih (SS), Tae Kim (TK), Joe Wells (JEW), Jenna Kiyasu (JK), Randy Kendle (RK)

August 4th, 2022 Meeting Minutes approved 5-0-0

Budget Discussion

- Nationals Miscellaneous discussion to better figure out what everything is and look to lower this amount. Budget is 30k
- Trophies: Division/Regionals is around 3k with Champs at 2500, looking to shave costs here too potentially with Logan or Steph
- adjusting line 40, 42, 49, 75, 73, 39 shaved off more money by removing site visit, conference expenses, lowering travel and hotel
- Hotel issue with 2023 Championships discussed with Attrition still being charged with new management at the tournament hotel
- Volunteer polos: Should only order 1 per volunteer AND we should make the volunteer shirt generic enough that it can be used year after year. Perhaps this year order a bulk in each area so that we can distribute in future without buying too many

Internal and External Messaging

Discussion points from that document:

https://docs.google.com/document/d/1Pu_XxdTTAjheTtvgsCRUiVp6V1HwFTntWuflYVe4kck

- Regional Champs Streaming trimming, facility trimming, local volunteers, less travel
- Regional budgets established
- Internal message to internal NCTTA emails, hub, external in different places: NCTTA.org, social media, etc.
- Regional Champs multi media discussion to limit this project for this year and just do the min. graphics
- Tae is looking for people in those specific regions that would serve as a liaison with the tournament directors to be able to know the schedule and put up on social media—a local person to do this ACTION ITEM: once we get Regional Championship locations we can promote this area

Reading of NCTTA rules and regulations

https://docs.google.com/document/d/1bjN6z_qj2INshEjfJ4zJsQqkY82xdE3

Discussion about changes to rules

ACTION ITEM: JEW to look up NCAA religious exemption

7.3d:

<https://docs.google.com/document/d/1TQ6Jck1ZYsP-tPThMRy-lfKqDZyJUSCTMHte9hOmCnw/edit?usp=sharing>

Tabled until Thursday mtg

Sponsorship update for league and champs

Discussion about sponsors continues

Shirts

-pre ordering shirts, based on the registration NCTTA app for champs. We could know exactly how many to purchase b/c they will pay for it ahead of time

-we wouldn't have any overhead, just the ppl who already purchased one

Mtg Adjourned 10:32pm

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NCTTA Board of Directors Meeting - August 22, 2022 9:30pm

Present: Willy Leparulo (WL), Jay Lu (JL), Stephanie Shih (SS), Tae Kim (TK), Joe Wells (JEW), Jenna Kiyasu (JK), Randy Kendle (RK), James Wang (West RD)

[Month] Meeting Minutes approved 6-0-0

Budget

- ideas from advisory council—Rob Lendvai, Chris Wang and Kagin Lee and gave their comments and opinions:
 1. take away the banquet,
 2. tournament program for everyone, maybe just create enough for each team captain,

3. only recruit in state and a very small budget amount for out of state which will go through development fund 100%
4. Jay's idea for Volunteer polo's, create polo's for every year, buy enough for future years "NCTTA staff"
5. Only putting umpires/scorekeepers on streaming courts and all other courts will manage themselves

Discussion:

- NCTTA still wants to try to hold on to its spirit of community.
- Eliminating bells and whistles not forever, just for a limited time.
- We have to cut things or raise more money, but let's be mindful of the player experience at champs.
- Every volunteer will be wearing multiple hats
- continuing to talk about this are: budget, championships

Volunteer Corp Match program

https://docs.google.com/spreadsheets/d/1H4fiHxWEVzjgH-3H8SLThR_sYWKWLh7b0RWqFteFcJo#gid=0

- ACTION ITEM: [Stephanie Shih](#) to help get our staff updated on this list so that we can leverage that for NCTTA
- Very few of them do this google, boeing type of thing, but it is worth looking at

Balls for League and Sponsorship update

- No other vendors at this point
- Balls will come from DF stash for Fall semester league and potentially Spring with Regionals

Internship Update

- WL with Media Writing
- Tae with Tech and should have a presentation for Sept. mtg
- Cedric with Graphics

DEI update

- Next steps: ACTION ITEM: [Stephanie Shih Jenna Kiyasu](#) to create google form and create a personal email brayden.glad@nctta.org and audit is the general email to collect it
- ACTION ITEM: Steph/Jenna—will put out an application process for the committee of 3 with Steph and Jenna are the "mentors" or "guides"

Regional Director Training and DD training

- ACTION ITEM: [Jay Lu](#) to create RD/DD training document to include commentary on budget saving, facilities, etc.
- Tae will not wipe off last year's information

Scholarship Text (Randy)

- Compete in both semesters of the division competitions or notify the NCTTA on which they would have a conflict by October 1st or January 10th before their first scheduled NCTTA competition in the fall and spring semesters respectively of an extraordinary circumstance that would prevent participation in NCTTA events.
- Scholarships will be awarded after it has been confirmed that the recipient fulfilled their obligation to support NCTTA. Failure of the scholarship recipient (or his/her school) to support NCTTA during the year for which the scholarship was awarded will result in automatic forfeiture of all scholarship money.

Gerford contract

- Regional information has been received
- Discussion between TK and JEW about how many still cameras are set up on each court.
- Discussion between volume and quality came up in terms of some limitations of streams with enough volunteers on every camera set up; and spending money for cameras if the money is there
- Regional and Nationals only
- Tae is our tech expert and can speak for us on this front

NCTTA App FAQ

- ACTION ITEM: James Wang will work on it
- Discussion about having an FAQ for the outside public (clubs, coaches) and then an FAQ for DD's and RD's (finding roster, elig. forms)
- Jenna suggests a series of screenshots link in the FAQ
- Discussion of where it should appear on the front page before log in probably; Tae said we can put the NCTTA FAQ on the slab and share that link on nctta.app

Mtg Adjourned 10:55pm eastern